

APPLICATION FOR MEMBERSHIP



**SHAPE THE DIRECTION OF
TAX STAMP SPECIFICATION,
DEPLOYMENT AND
IMPLEMENTATION**

**ADVANCE THE BENEFITS OF TAX
STAMP PROGRAMMES**

**PROMOTE THE INTERESTS OF THE
TAX STAMP INDUSTRY**

**DEMONSTRATE YOUR
COMMITMENT TO ETHICAL
BUSINESS PRACTICES AND
QUALITY PRODUCTS**

**CONVEY YOUR SKILLS AND
PRODUCTS TO POTENTIAL
CUSTOMERS**

**COMMUNICATE EFFECTIVELY
WITH FELLOW MEMBERS AND
THE MARKET**

Organisation:

Department:

Name:

Address:

Zip/Postcode: Country:

Phone: Fax:

Email:

Website:

Status: Private Company Public Company Partnership Limited Partnership Subsidiary

(Please mark the appropriate box)

Registration number: Place of registration:

Annual membership fee £5,000 sterling – due upon acceptance of your application by the ITSA Board

In support of your membership application kindly provide the following information.

- **Proof of the company's status (eg. certificate of incorporation), as well as details of ownership**
- **Declaration that the company is not involved in or threatened with any legal proceedings that might affect ITSA's reputation**
- **Evidence of supply of tax stamps, or components for tax stamp programmes, to at least one government revenue agency**
- **Brochures or other publicity material**

We hereby apply for membership of the International Tax Stamp Association and agree to abide by the rules and regulations of the Association, including the Code of Conduct.

Signed:

Position: Date:

Note: this form must be signed by a legally responsible officer of the applicant organisation

Send this form, along with the information requested above to:

International Tax Stamp Association

10 Windmill Business Village, Brooklands Close,

Sunbury TW16 7DY, UK

F: +44 (0) 1932 780790 T: +44 (0) 1932 785680

E: info@tax-stamps.org

www.tax-stamps.org

CODE OF CONDUCT

1. Members of the International Tax Stamp Association (ITSA) undertake to operate their business in a manner which enhances the reputation of the tax stamp industry and ITSA. In dealings with each other, with customers and suppliers, members will observe high standards of business integrity and ethics.
2. All ITSA members undertake to abide by the ITSA Articles of Association.
3. ITSA members will respect intellectual property and will not knowingly infringe or cause others to knowingly infringe intellectual property. Members will undertake due diligence in the selection of suppliers and the acceptance of customers to ensure that they are legitimate providers or users of technologies and systems for the production and distribution of tax stamps, and the implementation of tax stamp programmes.
4. ITSA members will not engage in anti-competitive practices.
5. ITSA members which are producers of tax stamps and/or suppliers of components will recognise that there are many different methods and devices available to help to produce, authenticate, code and track tax stamps and will promote their system, device or other product on its merits. Members will not knowingly misrepresent the characteristics and functioning of their products or their capabilities or those of other producers or suppliers.
6. ITSA members will embark on a continuous process of enhancement and improvement to their supply and distribution chain security procedures.
7. ITSA members which are producers of tax stamps and/or suppliers of components will ensure that all their staff understand the nature of the security industry, and that they must operate accordingly so as not to put at risk the business or activities of customers.
8. ITSA members will work constructively and closely with their customers to convey appropriate knowledge, training and equipment for the most efficient implementation of tax stamp programmes.
9. ITSA members will put in place risk management policies to ensure that they minimise health and safety risks to their staff, visitors and customers; that they minimise risk of compromise of their products used by customers; and they minimise risk to the environment.
10. Every member of ITSA accepts a responsibility to uphold this Code of Conduct and to strive to enhance the reputation of ITSA so that membership is seen to stand for quality and customer satisfaction.
11. A member in breach of this obligation, or otherwise operating in such a way as to bring ITSA and the industry into disrepute, should be brought to the attention of the Board for investigation. If the complaint is found to be justified, the members will be notified at a General Meeting, which is empowered to suspend the membership or expel from membership such companies.



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